



# BOOKING FORM

No: \_\_\_\_\_

Please complete the booking form using block capitals and circle/tick options where appropriate

SURNAME Mr / Mrs / Ms		FORENAME(S)	
HOME ADDRESS ..... ..... ..... Postcode .....		CREDIT CARD ADDRESS? <input type="checkbox"/>	
COMPANY ADDRESS ..... ..... ..... Postcode .....		CREDIT CARD ADDRESS? <input type="checkbox"/>	
TELEPHONE	MOBILE	FAX	
E-MAIL		TOTAL NUMBER OF GUESTS	
NUMBER OF NIGHTS		ESTIMATED TIME OF ARRIVAL	
DATE OF ARRIVAL        /        /		DATE OF DEPARTURE        /        /	
FULL NAMES OF OTHER GUESTS			
NUMBER & TYPE OF ROOM REQUIRED <input type="checkbox"/> Double <input type="checkbox"/> Twin <input type="checkbox"/> Family (Double & Single) <input type="checkbox"/> Single			
ROOM PREFERENCE (Subject to availability)			
<input type="checkbox"/> SERENGETI (Deluxe Double - Sea View)	<input type="checkbox"/> HIGHLAND (Family - Sea View)		
<input type="checkbox"/> CAMARGUE (Twin - Garden View)	<input type="checkbox"/> GRANADA (Double - Garden View)		
TARIFF REQUIRED <input type="checkbox"/> Bed & Breakfast <input type="checkbox"/> Dinner, Bed & Breakfast			
WOULD YOU LIKE ANY OF THE FOLLOWING "ON THE GO" MEALS DURING YOUR STAY?			
Packed Lunch    yes / no / maybe	Picnic Lunch    yes / no / maybe	BBQ Pack    yes / no / maybe	
ANY SPECIAL REQUIREMENTS			
I AGREE TO THE BOOKING TERMS AND CONDITIONS (See Reverse) <input type="checkbox"/>		I ENCLOSE A DEPOSIT OF £ .....	
METHOD OF PAYMENT <input type="checkbox"/> UK Bank Cheque * <input type="checkbox"/> Debit Card ** <input type="checkbox"/> Credit Card **    Card Type (e.g. Maestro) .....			
CREDIT CARD ADDRESS .....			
CREDIT CARD NUMBER <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>			
SECURITY NUMBER <small>(LAST 3 DIGITS ON BACK OF CARD)</small>	START DATE        /        /	EXPIRY DATE        /        /	
ISSUE NUMBER <small>(IF APPLICABLE)</small>	FULL NAME EXACTLY AS IT APPEARS ON CARD		
SIGNATURE		DATE	
<b>HOW DID YOU FIND US?</b>			
<input type="checkbox"/> Tourist Information Centre	<input type="checkbox"/> VisitScotland.com	<input type="checkbox"/> Internet Search	
<input type="checkbox"/> Recommendation	<input type="checkbox"/> Passing By	<input type="checkbox"/> Return Visit	
<input type="checkbox"/> Leaflet/Business	<input type="checkbox"/> Advert	<input type="checkbox"/> Other .....	

\* Please make cheques payable to Dalnaspidal Guest House

\*\* Please note that a surcharge will be applied to all card payments

# BOOKING TERMS AND CONDITIONS

In order to ensure clarity and avoid disappointment, please make sure that you have read and understood these Terms and Conditions **BEFORE** booking.

- **PRICES**

Bed & Breakfast or Dinner, Bed & Breakfast prices are quoted per person per night unless otherwise stated. No single supplement applies. Prices are subject to change without notice although confirmed reservations will remain at the quoted price.

- **DEPOSITS**

Reservations will only be confirmed and held once the completed Booking Form is received together with a deposit of **£45.00 per person**. Deposits can be paid by UK Postal Order, UK Bank Guaranteed Cheque or by Credit/Debit Card. **No booking can be confirmed until the deposit is received.**

- **CANCELLATION POLICY**

Please note that all deposits are non-refundable, unless the room can be re-let. In the event of a cancellation, the following charges will apply:

Cancellation within 2 weeks of stay: 50% of the full deposit amount will be non-refundable

Cancellation within 5 days or less of stay: The full amount will be non-refundable

- **TRAVEL INSURANCE**

We strongly recommend that you obtain personal travel insurance to avoid disappointment should your holiday plans change in any way and you need to cancel your booking.

- **METHODS OF PAYMENT**

The following methods of payment can be accepted:

Cash Payments: UK Pound Sterling

Cheque Payments: UK Pound Sterling Cheques with appropriate Guarantee Card only

Debit Card Payments\*: Maestro/Switch/Solo/Visa Delta/Visa Electron

Credit Card Payments\*: MasterCard Credit/MasterCard World/Visa Credit/Commercial/Business/JCB/American Express

- **CARD PAYMENT SURCHARGE \***

Please note that due to bank charges, a surcharge of 1% of the total transaction value will be applied to all Debit Card payments and a surcharge of 2.5% of the total transaction value will be applied to all Credit Card payments.

- **ARRIVALS AND DEPARTURES**

Check-In Time: Any time between 4:00pm and 6:00pm. Please advise if you will be arriving later than 6:00pm.

Check-Out Time: 10:00am

- **SMOKING POLICY**

Dalnaspidal Guest House is a non-smoking establishment and has a no smoking policy throughout. You are, however, free to smoke in the grounds but please do not throw your stubs in the garden.

- **PETS**

We are unable to accommodate any pets (except seeing eye dogs). We could, however, make arrangements for your pet in the local kennel/cattery if preferred.

- **DINNER**

If you are not on the Dinner, Bed & Breakfast Package and would like dinner, please advise us by no later than 8:00pm the evening before. Any Dinners that are reserved and then cancelled on the day will need to be paid for.

- **“ON THE GO” MEALS**

If you haven't already done so at the time of booking and would like an “On the Go” Meal, please advise us by no later than 6:00pm the evening before. Any “On the Go” Meals that have been reserved and then cancelled on the day will need to be paid for.

- **SPECIAL REQUIREMENTS**

Please inform us of any dietary or other special requirements that you may have at the time of booking so that we can do our best to meet your needs.

- **CHILDREN**

We are unable to cater for children under 12 years of age. Please note that children will be charged at the full rate.

- **INDEMNITY CLAUSE**

**We cannot accept any liability for personal injury or damage to goods while staying at Dalnaspidal Guest House.**